

ALUMNI LEADERSHIP EXCHANGE (ALEX) 2024 – 2025 Overview for Potential Speakers

OVERVIEW: Initiated by alumni for alumni, the Alumni Leadership Exchange will offer a platform for connection, learning, and professional advancement. Every other month, virtual sessions will feature presentations by alumni speakers on leadership and management, with facilitated discussions designed to integrate the insights into actionable strategies.

DATES/TIME: 1-2pm (EST), virtual: Nov 13, 2024; Jan 8, 2025; March 12, 2025; May 14, 2025; July 9, 2025; Sept 10, 2025; Nov 12, 2025 (future dates will be posted in summer 2025)

EXPECTATIONS:

- ✓ Non-partisan
- ✓ Broadly applicable to a wide audience including sectors, fields, and career stages.
- ✓ Highly interactive with Q&A and breakout sessions
- ✓ Available for one coordination call (15-30 minutes) 2 weeks prior to the session.

TWO POTENTIAL FORMATS:

- **Fireside Chat:** 2-3 speakers discuss a leadership topic together
- **Single Speaker:** Informal share experiences rather than a lecture
 - No expectations of slides but if speaker has a presentation, must be provided to ALE facilitator at least 24 hours in advance.

POTENTIAL LEADERSHIP TOPICS:

- **Leading People** e.g.:
 - Creating positive employee experiences that fosters engagement, productivity, and well-being
 - Supporting individual growth through coaching, and effective feedback
 - Building high-performing, results-oriented teams
 - Leading under pressure
 - Managing up/down/sideways
 - Strategies for effective virtual leadership
 - Effective conflict resolution
 - Strategies for building a diverse and inclusive workforce and culture
- **Leading Organizations** e.g.:
 - Strategic planning and organizational alignment
 - Developing and using performance indicators
 - Building and sustaining an innovative organizational culture

- Effective collaboration and consultation with stakeholders
- Monitoring and managing risk
- **Leading Change** e.g.
 - Strategies for promoting organizational transformation
 - Designing effective organizations, processes, and business models
 - Key considerations for organizational change
 - The future of work and how to prepare for it
- **Leading Confidently** e.g.
 - Thinking like a leader—moving from project manager to strategic leader
 - Attributes of effective leaders and identifying a leadership style that suits you
 - Addressing stress, burnout, imposter syndrome and other common issues of new leaders
 - Tips for time and energy management; planning and prioritization; critical thinking and problem solving
 - Ethical responsibilities of leadership
 - Getting onto a leadership track and navigating it successfully

SESSION AGENDA:

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|----------------|---|
| 1:00 – 1:05pm: | Introduction by ALEx Facilitator |
| 1:00 - 1:20pm: | Presentation of leadership topic including top 5 takeaways/tips |
| 1:20 – 1:40pm: | Breakout groups <ul style="list-style-type: none"> ● Speaker provides 3 questions based on their topic ● In breakout groups, one person will be designated to report out 2-3 key ideas/questions. ● ALE Facilitator will broadcast where there is 5 minutes left and then close rooms and give 60 seconds to wrap-up |
| 1:40 – 1:55pm: | Speaker(s) facilitate large group conversation based on breakout group ideas and questions. |
| 1:55 – 2:00: | Thank you and wrap up by ALEx Facilitator including next date/topic. |

SUPPORT PROVIDED:

- TSPPPA will set up the Zoom link and market the event
- ALEx Facilitator and Producer will coordinate with the speaker for logistics, prep and day-of technology
- TSPPPA will send out a post event evaluation

If interested in being a speaker for an upcoming ALEx program, please fill out this [form](#) and someone will be back in touch with you soon!