Overview
This is the introductory course for students entering the Master of Public Policy program within the Trachtenberg School of Public Policy & Public Administration. The course features a basic introduction to policy analysis and a broad overview of the politics of the policy process. I assume a basic familiarity and understanding of the American political system. If you lack this background then you should take PPPA 6010 and PPPA 6006 rather than this course. If that is not an option, then a basic American Government textbook will help. Janda and Berry’s Challenge of Democracy is fine if you can find a used copy. James Anderson’s Public Policymaking is another option. Any edition of Anderson back to at least the 4th will work. The newest edition (new and used) is grotesquely overpriced.

Office Hours
Office hours are on Wednesday from 2 – 3.30 in 616 MPA. Or we can set up an alternative appointment either in person or zoom.

Readings
All the required course readings are available on Blackboard. You may come across an annoying bug in Blackboard claiming that the file you are trying to open is corrupt. The work around is to download the file to your desktop and open it from there.

Participation
Participation is a big part of the course. You should attend each class, do the reading beforehand, and come in prepared to discuss the readings. In addition, we shall have a series of “Participation Assignments” (see below) throughout the semester.

In-Class Courses/Course Recording/Virtual Classes
This semester GW requires in-person attendance for all classes. I will not be recording course sessions this semester. I am happy to schedule a session with you to discuss the material for a class you missed for a legitimate reason.

Participation Assignments
We shall have seven participation assignments this semester. Each assignment will entail a short writeup (never more than a single page) regarding a topic or paper relevant to that week’s reading. While all of you will turn in written versions of your topic before class, each week nine or ten of you will make brief presentations to the full class.
Exam
The course will include one exam, a take-home final. It will be distributed on Blackboard on December 12th and will be due via Blackboard by 8 p.m. on Wednesday, December 20th. You may, of course, turn it in earlier.

Policy Analysis Memo
The course will feature a Policy Analysis “Suite” where you will choose a realistic topic to analyze and produce three products: a written “elevator” pitch; a verbal elevator pitch delivered in class, and a formal policy analysis in the form of a memo. We will discuss all of this in more detail the first night of class. Due dates are as follows:
- Friday, September 1st (8 p.m.): Memo topic via email to YoungG@gwu.edu;
- Monday, October 2nd (Noon): Written version of Elevator Pitch via blackboard;
- Monday, October 2nd (in class): Verbal presentation of Elevator Pitch;
- Friday, October 13th (8 p.m.): CAM due via Blackboard;
- Friday, December 1st (8 pm): Formal Memo via Blackboard.

Grading
Your course grade will be derived as follows:

- Analysis Memo – 35% total
  - Main Memo – 20%
  - Criteria-Alternative Matrix – 5%
  - Elevator Pitch – 10%
- Final – 25%
- Participation – 40%
  - General Participation (5%)
  - Participation Assignments (35%)

Student Learning Objectives
From taking this course you should be able to understand the basic parameters of the major models and theories of politics and the policy process, analyze specific policy cases using the various models and theories, and intellectually consume academic policy research based on the various models and theories. Likewise you should have a solid understanding of the bases of policy analysis and the relative issues involved with market failure and governmental intervention, be able to consume and critique policy analyses, and have a basic ability to carry out policy analysis on your own.

Respect for Diversity
I intend that students from all backgrounds and perspectives be well-served by this course, that students’ learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength, and benefit. I strive to create an inclusive classroom and present materials and activities that are respectful of diversity including gender, sexuality, disability, age, socioeconomic status, ethnicity, race, culture, and political affiliation. I encourage and appreciate your suggestions.
Academic Integrity
Academic integrity is an essential part of the educational process, and all members of the GW community take these matters very seriously. As the instructor of record for this course, my role is to provide clear expectations and uphold them in all assessments. Violations of academic integrity occur when students fail to cite research sources properly, engage in unauthorized collaboration, falsify data, and otherwise violate the Code of Academic Integrity. If you have any questions about whether or not particular academic practices or resources are permitted, you should ask me for clarification. If you are reported for an academic integrity violation, you should contact the Office of Student Rights and Responsibilities (SRR) to learn more about your rights and options in the process. Consequences can range from failure of assignment to expulsion from the university and may include a transcript notation. For more information, please refer to the SRR website (https://studentconduct.gwu.edu/academic-integrity), email rights@gwu.edu, or call 202-994-6757
Course Schedule

You should be prepared to discuss each reading at each class. All readings are available on Blackboard.

August 28: Course Introduction

September 1 (Friday): Topic for PA Memo due by 8 p.m. via email (YoungG@gwu.edu)

September 4: No Class (Labor Day)

September 11: Introduction to Policy Analysis/The PA Field
- 3 PA Memos

September 18: Policy Profession/Maximizing Social Welfare 1
- Linquiti, chpt 8

Participation Assignment 1: Analyst v. Politician

September 25: Maximizing Social Welfare 2/Market Failure
- Munger, chpt. 4
- Linquiti, chpt. 9

October 2: Written version of Elevator Pitch due via Blackboard by Noon
October 2: Governmental Failure/Elevator Pitch Presentations
- Munger, chpt. 6

After discussing Munger we will have verbal presentations of the elevator pitches.

October 9: The Public Policy Process

Friday, October 13th (8 p.m.) CAM is due via Blackboard

October 16: Theories of Politics & Policy
- Class discussion on incrementalism, pluralism, elite theory, & institutionalism, & policy typologies (no reading)

Participation Assignment 2: Examples of Policy Kludges

October 23: Social Construction, Collective Action & Framing

Participation Assignment 3: Social Constructions

October 30: Punctuated Equilibrium

Participation Assignment 4: Punctuated Equilibrium
November 6: Federalism/Diffusion & Innovation


**Participation Assignment 5: Diffusion**

November 13: Policy Change and Institutions


**November 20: No Class, Thanksgiving Break**

November 27: The Presidency


**Participation Assignment 6: Executive Action**

December 1 (8 pm): Policy Memo due via Blackboard

December 4: The Executive Branch/Separation of Powers


**Participation Assignment 7: Rulemaking**

December 12: Judiciary


Exam distributed via Blackboard, due via Blackboard by 8 p.m. Wednesday, December 20th.

**TSPPPA CLASS POLICIES**

1. **Incompletes:** A student must consult with the instructor to obtain a grade of I (incomplete) no later than the last day of classes in a semester. At that time, the student and instructor will both sign the CCAS contract for incompletes and submit a copy to the School Director. Please consult the TSPPPA Student Handbook or visit http://www.gwu.edu/~ccas/faculty/files/Incomplete_poli0.pdf for the complete CCAS policy on incompletes.

2. **Submission of Written Work Products Outside of the Classroom:** It is the responsibility of the student to ensure that an instructor receives each written assignment. Students can submit written work electronically only with the express permission of the instructor.

3. **Submission of Written Work Products after Due Date: Policy on Late Work:** All work must be turned in by the assigned due date in order to receive full credit for that assignment, unless an exception is expressly made by the instructor.

4. **Academic Honesty:** All examinations, papers, and other graded work products and assignments are to be completed in conformance with the George Washington University Code of Academic Integrity. (see http://www.gwu.edu/~ntegrity/code.html )

   Note especially the definition of plagiarism: “intentionally representing the words, ideas, or sequence of ideas of another as one’s own in any academic exercise; failure to attribute any of the following: quotations, paraphrases, or borrowed information.”

5. **Changing Grades After Completion of Course:** No changes can be made in grades after the conclusion of the semester, other than in cases of clerical error.

6. **The Syllabus:** This syllabus is a guide to the course for the student. Sound educational practice requires flexibility and the instructor may therefore, at her/his discretion, revise content and requirements during the semester.

7. **Expected Time Commitment:** In a 15-week semester, including exam week, students are expected to spend a minimum of 100 minutes of out-of-class work for every 50 minutes of in-class time. More information about GW’s credit hour policy can be found at: provost.gwu.edu/policies-forms (webpage); or provost.gwu.edu/files/downloads/Resources/Assignment-Credit-Hours-7-2016.pdf.

8. **Accommodation for Students with Disabilities:** In order to receive accommodations on the basis of disability, a student must give notice and provide proper documentation to the Office of Disability Support Services, Marvin Center 436, 202-994-8250. Accommodations will be made based upon the recommendations of the DSS Office.
8. **University Counseling Center:** The University Counseling Center (UCC), 202-994-5300, offers 24/7 assistance and referral to address students’ personal, social, career, and study skills problems. Services for students include:
- crisis and emergency mental health consultations
- confidential assessment, counseling services (individual and small group), and referrals

http://gwired.gwu.edu/counsel/CounselingServices/AcademicSupportServices